

LONDONDERRY TOWNSHIP
RESOLUTION NO. 2021-12

**APPOINTMENT OF AN ASSISTANT SECRETARY/TREASURER AND ACTING
TOWNSHIP MANAGER**

WHEREAS, the Township of Londonderry, Dauphin County, Pennsylvania (the "Township"), is a body corporate and politic duly organized and existing as a political subdivision of the Commonwealth of Pennsylvania; and

WHEREAS, the Township has appointed a Township Secretary, Treasurer and Manager with the authority and powers conferred by state law, Township ordinance and municipal regulation; and

WHEREAS, in accordance with Section 705 and 804 of the Second Class Township Code, the Township Board of Supervisors may appoint an Assistant Secretary and/or an Assistant Treasurer to assist the Township Secretary and Treasurer (53 P.S. §§ 65705 and 804); and

WHEREAS, in accordance with Chapter 1, Section 207 of the Londonderry Township Code of Ordinances, the Londonderry Township Board of Supervisors may appoint an Acting Township Manager to assist with performing the duties of the Township Manager; and

WHEREAS, if appointed, the Assistant Secretary, Assistant Treasurer and Acting Township Manager shall be responsible to perform all the functions of and shall have the same authority and powers as those delegated to the Secretary, Treasurer and Manager in the event of his absence from the Township.

NOW, THEREFORE, BE IT RESOLVED:

1. The Londonderry Township Board of Supervisors duly adopts this resolution on this 5th day of July, 2021 appointing Terry Kauffman as the Township's Assistant Secretary, Assistant Treasurer and Acting Township Manager.

2. The Assistant Secretary, Assistant Treasurer and Acting Township Manager shall perform all the functions of and have all authority and powers as are presently delegated to the Township Secretary, Treasurer and Township Manager in his absence.

3. Before entering his/her duties, the Assistant Secretary, Assistant Treasurer and Acting Township Manager shall give a bond to Londonderry Township, with a bonding company as surety, to be approved by the Board of Supervisors, in the sum of \$25,000, conditioned for the faithful performance of his/her duties, and the premium for said bond shall be paid by the Township.

LONDONDERRY TOWNSHIP,
DAUPHIN COUNTY, PENNSYLVANIA

By: Ron Kopp
Board President / VICE